

REGISTERED No. M - 302
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EXTRAORDINARY
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ISLAMABAD, TUESDAY, JULY 26, 2022

PART II

Statutory Notifications (S.R.O.)

ELECTION COMMISSION OF PAKISTAN

NOTIFICATION

Islamabad, the 28th June, 2022

S. R. O. 1178(I)/2022.—In exercise of the powers vested under Rule 5 of the Election Commission (Officers & Servants) Rules, 1989, the **Hon'ble Chief Election Commissioner** is pleased to specify the following Qualification, Experience, Age and Job Description for appointment to the post of Deputy Director (Development) under the Election Commission of Pakistan:—

(2709)

Price: Rs. 5.00

[8627(2022)/Ex. Gaz.]

QUALIFICATION, EXPERIENCE, AGE AND JOB DESCRIPTION

Sl.No.	Name of Post	Qualification	Experience	Age	Job descriptions
1.	Deputy Director (Development) (BS-18)	1. BS/BSc. Civil/ Electrical Engineering from HEC recognized University. 2. Candidates having experience in Public Sector Development shall be given preference.	Relevant post qualification experience of minimum five (05) years.	Maximum 35 years (including 05 years general age relaxation)	- To assist Director (Development) in matters of:- i. Checking of estimates of works, cost of land identified and submitted by field offices. ii. Issuance of administrative approvals, expenditure sanctions. iii. To check approval of plots by SMBR for REC/DEC offices. iv. Drafting of demarcation plans of acquired plots provided with GPS-Coordinates. - Visualize and forecast resource mobilization plan for development works. - To ascertain needs for strengthening infrastructure of ECP offices and to identify plots of REC/DEC offices accessible to general public. - Initiate cases for approval of purchase of Plot/Land for construction of DEC/RECs office buildings. - To adopt appropriate physical standards for effective technical and economic appraisal of projects. - Liaison with PECs/RECs/DECs offices and to get latest progress reports of ongoing works, cases of purchases of plots etc. - To maintain follow-up of Monitoring, site visit reports on identified plots and recommending remedial actions thereupon. - Liaison with Project Directors with regards to fortnightly progress of schemes and keeping a track of physical and financial progress of projects. - To collect details of work done as per agreed scope of work in completed projects / buildings of ECP.

[No. F. 3(13)/2021-Estt-I.]

M. ABDUL WADOOD KHAN,
Deputy Director (Estt-I).